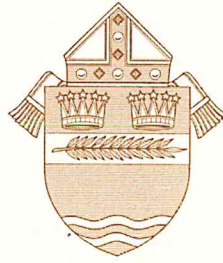


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Diocese of Palm Beach

MEMORANDUM

TO: Pastors, Presidents, Principals and Agency Heads,
Volunteers, School Parents/Guardians & Students
FROM: Very Reverend Albert A. Dello Russo, JCL, Chancellor
DATE: November 18, 2020
SUBJECT: Diocesan Employees Return to Work Protocol

A handwritten signature in black ink, appearing to be 'A. Dello Russo', is written over a large, faint circular watermark or stamp.

The Diocese of Palm Beach continues to closely monitor the developments related to coronavirus (COVID-19) and taking proactive steps to address a number of concerns. During this development, and as always, the safety of the Diocese of Palm Beach employees, volunteers, school parents/guardians, students and the community are a top priority. It is critical that employees, students, volunteers, do not report to work/school while they are experiencing symptoms of illness. Please notify your manager, principal or pastor. Seek medical care immediately.

TRAVEL OUTSIDE THE U.S.

During the holiday season, many families travel to visit family members or vacation outside the United States. We've received questions regarding requirements if students, employees, or volunteers travel outside the United States. Please note as follows:

- All are asked to defer non-essential travel during the holiday season and in the months ahead.
- Prior to traveling to any areas outside of the USA notify your manager, principal or pastor of the effective dates of travel and when you will return. This applies to all Diocese of Palm Beach employees, volunteers, school parents/guardians and students. All clergy and religious should contact the chancellor prior to travel.
- Anyone traveling outside the U.S. must stay home for 14 days upon return. In addition, you should monitor your health and practice social distancing.
- If you are traveling internationally, check the destination's Office of Foreign Affairs or Ministry of Health or the [US Department of State, Bureau of Consular Affairs, Country Information pageexternal icon](#) for details about entry requirements and restrictions for arriving travelers, such as mandatory testing or [quarantine](#).

TRAVEL WITHIN THE U.S.

Currently, quarantining is not mandated for travel within the U.S. However, regardless of whether domestic or international travel, if you are exposed to someone who is positive or if you are

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experiencing symptoms, you must quarantine and get tested. Seek medical care immediately. Notify your manager, principal or pastor. The COVID test results report must be sent to your manager, principal or pastor.

Please note that some state, local, and territorial governments have requirements, such as requiring people to wear masks and requiring those who recently traveled to stay home for up to 14 days. Check state, tribal and local public health websites for information before you travel.

The Diocese of Palm Beach will continue to address concerns related to coronavirus, including promoting awareness and initiating additional responses if necessary. Updates regarding how COVID-19 could affect parishes and schools in the diocese can be found at www.DiocesePB.org and on the diocese's Facebook page @DiocesePB. You can access additional information and updates on COVID-19 on the CDC website at www.cdc.gov and the Florida Department of Health at www.floridahealth.gov.

If you travel, please take steps to protect yourself and others from COVID 19. The CDC provides detailed information on what steps you should take on their website found at <https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html> .

Please join us in praying for all those who are affected by this outbreak.