



Meeting Minutes

Fall Healthy School Team Meeting

Date: October 16, 2024 **Attended:**

- Thomas Platt, Head of Kitchen
 - Diann Bacchus, Principal
 - Fabiola Van Otteren, Admin Assistant
 - Vicky Cooper, Teacher
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Items Discussed:

1. **Procedures for Students to Get Lunch from the Cafeteria** ○ **What was decided:**
 - Students will enter through the **north door** and exit through the **south door**.
 - Teachers are responsible for maintaining attendance during lunch periods.
 - Students are permitted to obtain **seconds** if desired.
 - No student will be **charged** for their meal.
 2. **Review of Extra Food Policy Regarding Classroom Parties** ○ **What was decided:**
 - Classroom parties are **not permitted** to bring outside food.
 - All food for classroom parties will be provided by the **school**.
 3. **Review of Training Requirements for Kitchen Staff** ○ **What was decided:**
 - A timeframe for kitchen staff **training completion** was set. Specific dates for training will be confirmed shortly.
 4. **Review of Wellness Policy**
 - General guidelines
 - Informing the public of any change
 - Making sure we are following the NSLP guidelines
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Next Steps/Action Items:

- Ensure all teachers are informed of the updated lunch procedures.
- Communicate the new party food policy to all relevant staff and parents. ● Confirm training schedule for kitchen staff.
- Next Meeting: Wednesday, April 2, 2025

